

THE RAPID REHOUSING PROCESS

Quickly transitioning individuals and families from homelessness to housing.



1. PROGRAM FUNDING

The **Program Manager** completes grant applications and engages donors to finance the program. This includes identifying potential funding sources, preparing and submitting grant proposals, and building relationships with donors to secure the financial resources necessary to support the program's activities. Additionally, the Program Manager oversees sub-granting and makes housing-related payments, such as rental assistance and security deposits.

2. HOUSING IDENTIFICATION

The **Housing Navigator** works to engage local landlords and property managers in the Rapid ReHousing Program, creating and maintaining a list of available rental units that accept housing vouchers and noting any landlord preferences or requirements. The Housing Navigator builds and maintains strong relationships with landlords to ensure a steady supply of suitable housing options for program participants.

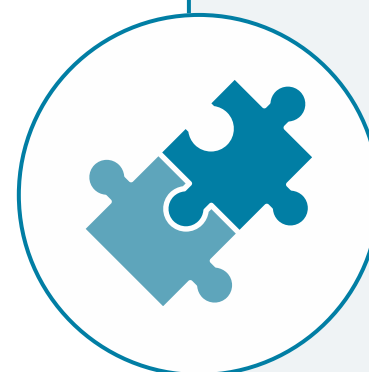


3. PARTICIPANT IDENTIFICATION

Service agencies complete intake assessments and conduct VI-SPDATS (Vulnerability Index-Service Prioritization Decision Assistance Tool) with individuals entering the homeless system. This ensures that clients are added to the Prioritization List promptly, allowing them to be matched with the appropriate **Case Manager** and housing options based on their needs.

4. HOUSING & HOUSEMATE MATCH

Using the Rapid ReHousing Participant Information Form, the **Case Manager**, in collaboration with the **Housing Navigator**, provide the client with a list of available housing units. If the client indicated that they would like to be matched with a housemate, an introductory meeting is scheduled to ensure a good match. This personalized approach helps clients find the most suitable living arrangements and increases the likelihood of successful housing placements.



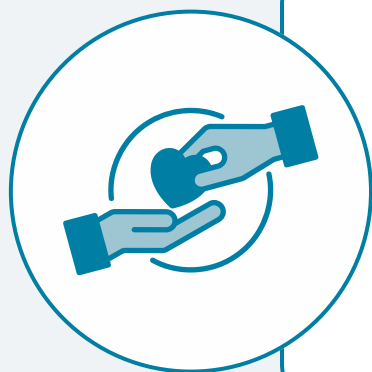


5. HOUSING TOUR

Once the client identifies their preferred housing, the **Case Manager** and **Housing Navigator** arrange and accompany them on tours of the selected units. This step allows clients to see the potential living spaces firsthand and make informed decisions about their housing options.

6. LEASING

If the client confirms that they would like to proceed with the selected rental unit, the **Housing Navigator** assists in forming the lease between the landlord and the program participant. This support includes helping clients understand the lease terms, ensuring all necessary paperwork is completed, and facilitating the move-in process.



7. ONGOING SUPPORT

The **Case Manager** conducts 2-3 case management sessions per month and connects program participants to supportive services to help them maintain their housing during and after the program. This includes assisting clients in accessing community resources, employment support, and other necessary services to promote housing stability and self-sufficiency.

8. PROGRAM EXIT

In the months leading up to the program end-date, the **Case Manager** plans and executes a successful exit strategy. This includes ensuring the client has a sustainable plan for maintaining housing stability independently and providing any final support needed to transition out of the program smoothly. Upon the program's completion, the client will have the option to move to a different housing unit or sign another lease in their existing unit.



9. PROGRAM EVALUATION

The **Program Manager** conducts a comprehensive evaluation of the Rapid ReHousing program. This involves collecting and analyzing data on program outcomes, client satisfaction, and overall effectiveness. The evaluation helps identify areas for improvement and ensures the program is meeting its goals in reducing homelessness and promoting housing stability.